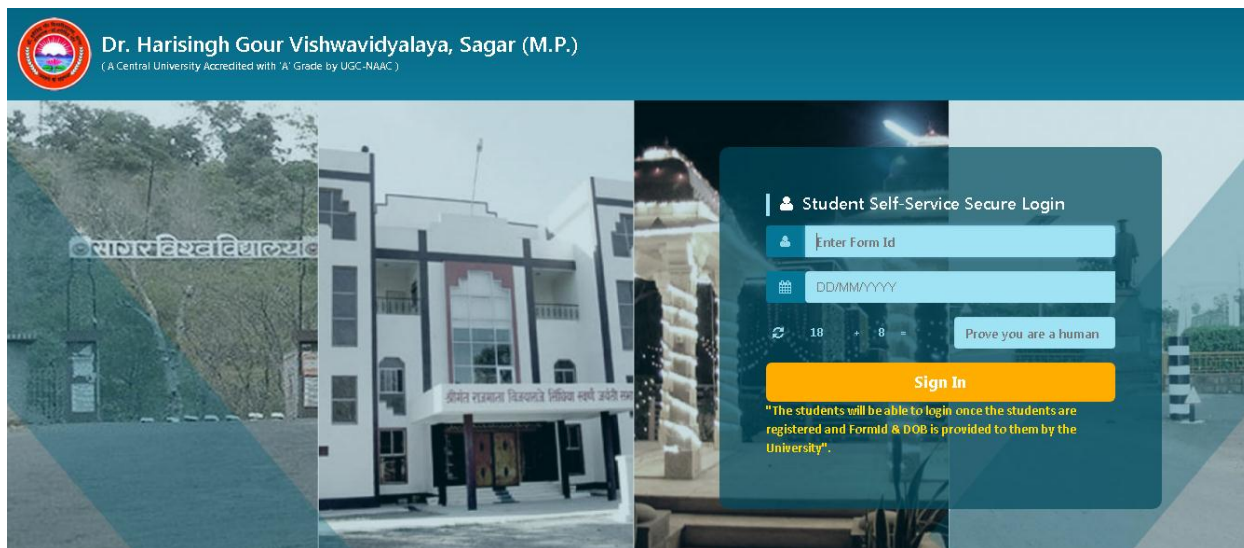


User Manual: IUMS Student Portal





LOGIN PAGE



For logging into the Student Portal, the student needs to enter the three fields as follows:

Form ID: Unique form ID provided to the student, that works as the username.

DOB: Date of Birth of student

Captcha: A randomly generated sum of two numbers, for security purpose.

Please note: Only those students who have qualified in the counselling session held at Sagar University campus are eligible to login into the Student Portal.



STUDENT PORTAL WELCOME PAGE

The screenshot shows the Student Portal Welcome Page. At the top, there is a header with the university name 'Dr. Harisingh Gour Vishwavidyalaya' and a 'Welcome to Student Portal' message. Below the header, there is a main navigation area with 'AADARSH' and 'Logout' options. The central content area features two main cards: 'My Profile' and 'My Fees'. The 'My Profile' card has a profile icon and text: 'Reference site about Lorem Ipsum, giving information on its origins ...'. The 'My Fees' card has a rupee symbol icon and text: 'Reference site about Lorem Ipsum, giving information on its origins ...'. To the right, there are two sections: 'College Circular/Notice' and 'General notice'. The 'College Circular/Notice' section includes links for 'Migration Form/Provisional Certificate/Ment Certificate/Duplicate Marksheet', 'Examination Notifications', 'Examination Time Table Notifications', and 'Download Syllabus'. The 'General notice' section includes links for 'Examination Notifications', 'Examination Time Table Notifications', 'Download Syllabus', 'Offline Reval Form', and 'Invigilator Statement For Colleges'. At the bottom right, there is a section for 'ERP Announcements'.

This is the landing page after successful student login.

My Profile: This is where the student can view his/her Personal details like Name, Gender, DOB, Mobile No., Email, along with other details.

My Fees: This is where the students can view their fees, download receipts and make online payment.



MY PROFILE

Dr. Harisingh Gour Vishwavidyalaya Welcome to Student Portal

/ Basic Information

Basic Details Student Demographic Details

Previous Enrolment Number:

Salutation:*

Student Full Name as Per HSSC Marks Card:*

Student First Name:*

Student Middle Name:

Surname/Last Name:

Form Id*

Gender:*

DOB:*

Mobile No.:

Dr. Harisingh Gour Vishwavidyalaya Welcome to Student Portal

Form Id*

Gender:*

DOB:*

Mobile No.:

EmailId:*

Degree/Diploma:*

Subject/Branch Name:

Admission Session:*

SAVE & UPDATE

Managed by

This is the page where the student can view his/her details, like Name, Date of Birth, Gender, Mobile Number, Email, among other information.



MY FEES

Fee Submission/

Fee Details

[Download Fee Structure](#)

Total Fee: 10326 Paid Fee: 0 Dues Fee: 10326

Form Id	Semester	Year	Amount	Hostal Fee	Total Amount	Make Payment
1713343	1st Semester	First Year	201	0	201	Pay Payment

This is the page where the student can view their Total Fee, Due Fee, and the table shows the Fee that they need to pay currently.

Download Fee Structure is the link from which the student can download the Fee Structure applicable to him/her.

Pay Payment button is used to make Online Payment. On click of this button, a popup opens which redirects to the Online Payment Gateway.

Another table to download receipts for past payments is available on scrolling down the page.



DOWNLOAD FEE STRUCTURE

FeeStructureReport 1 / 1

Dr. HariSingh Gour Vishwavidyalaya,Sagar (M.P.) (A Central University) <small>Accredited A-Grade by UGC-NAAC</small>							Date: 23/06/2018
Fee Structure of Bachelor of Arts							
Fee Head Name	1st Semester	2nd Semester	3rd Semester	4th Semester	5th Semester	6th Semester	
Examination Fee	1	700	700	700	700	700	
Tuition Fee	200	800	800	800	800	800	
Registration Fee	0	100	100	100	100	100	
Library Fee(Per Semester)	0	100	100	100	100	100	
Insurance Premium	0	25	25	25	25	25	
Student Welfare Fund	0	100	100	100	100	100	
Sport Fee	0	100	100	100	100	100	
Lab fee/Computer Fee	0	0	0	0	0	0	
Medical Fee	0	100	100	100	100	100	
Caution Deposit	0	0	0	0	0	0	
Migration	0	0	0	0	0	0	
Exam fee (Over Stay)	0	0	0	0	0	0	
Enrollment Fee	0	0	0	0	0	0	
Professional Fees	0	0	0	0	0	0	
Identity Card Fee	0	0	0	0	0	0	
Additional Fee (Sem IX onwards)	0	0	0	0	0	0	
Total Amount	201	2025	2025	2025	2025	2025	

On click of Download Fee Structure link, a file like this gets downloaded, which includes the fee breakup applicable to the student.



PAYMENT POPUP

Payment Mode

Payment Mode: ONLINE

CLICK TO PROCEED TO PAYMENT GATEWAY


✖ Cancel

This popup opens up on the click of Pay Payment button. On click of “Click to Proceed to Payment Gateway”, it redirects to the Payment Gateway for online payment.

On Click of Cancel, the popup gets closed and the user gets redirected back to the My Fee page.






PAYMENT GATEWAY



Payment Details

Merchant DBA Name	REGISTRAR DR HARI SINGH GOUR UNIVERSITY	Transaction Amount	INR 201.00
Order ID	2421	Reference Number	16290418

SmartCheckout: **Credit Card** Debit Card Net Banking

Card Number *

Expiry Date * CVC / CW / 4DBC *

Month Year CVC

Name on Card *

Email ID Mobile Number

Save for SmartCheckout

Pay **Cancel**

This is the page from where the student can make Online payment using Credit Card, Debit Card or Netbanking.



MY FEES – LIST OF FEE RECEIPTS TABLE

The screenshot shows the 'List of Fee Receipts' table in the Student Portal. The table has the following columns: View Receipt, Semester, Year, Total Amount, Payment Mode, Payment Date, Reference No, Payment Status, and Payment Appro. A single receipt is listed for the 1st Semester, First Year, with a total amount of 1, paid via POS on 23 Jun 2018, with a status of Success and approved.

View Receipt	Semester	Year	Total Amount	Payment Mode	Payment Date	Reference No	Payment Status	Payment Appro
View Receipt	1st Semester	First Year	1	POS	23 Jun 2018		Success	Approved

This is the table grid that appears on the My Fees page, when the user scrolls down. It lists all the details with receipts for the past payments made by the student. The receipts can be downloaded and printed from here. Also, the status of whether the payment was approved or not can be seen from here.



FEE RECEIPT

Dr. HariSingh Gour Vishwavidyalaya,Sagar (M.P.)	
(A Central University)	
Accredited A-Grade by UGC-NAAC	
Payment Date: 23 Jun 2018	Receipt No. :-2018-2019/49/35/7837/124
1.Name: TAJASH PATEL	
2.Student Category: OBCN	
3.Address:	
4.Mobile No: 9098592565	
5.Email Id: tajashpatel5@gmail.com	
6.Course/Programme Name: Bachelor of Arts	
7.Transaction Reference No: TR/93	Payment Mode: POS
8.Year of Admission:2018-2019	Sem: SEMESTER-I
Fee Breakup	Amount
1. Examination Fee	1.00
2. Identity Card Fee	0.00
3. Insurance Premium	0.00
4. Lab fee/Computer Fee	0.00
5. Library Fee(Per Semester)	0.00
6. medical Fee	0.00
7. Migration	0.00
8. Professional Fees	0.00
9. Registration Fee	0.00
4. Lab fee/Computer Fee	0.00
5. Library Fee(Per Semester)	0.00
6. medical Fee	0.00
7. Migration	0.00
8. Professional Fees	0.00
9. Registration Fee	0.00
10. Sport Fee	0.00
11. Student Welfare Fund	0.00
12. Tuition Fee	0.00
13. Additional Fee (Sem IX onwards)	0.00
14. Caution Deposit	0.00
15. Enrollment Fee	0.00
16. Exam fee (Over Stay)	0.00
Total Fee	1.00
8. Amount in words : Rs One only	

Note:"This is a computer generated receipt , hence no signature is required."

This is how the Fee Receipt looks like. It includes Student details and the Fee Breakup, along with the Total Fee paid.